

1 **ARTICLE 12 – TUITION WAIVER**

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3 **Section 1 – Tuition Remission**

4 Graduate Employees appointed at a minimum 0.2 FTE, until September 2017 when the
5 minimum FTE will become 0.3,3 FTE are exempt from payment of tuition for up to 16 credit
6 hours taken in any quarter to which the appointment applies. The exemption applies to OSU
7 Extended Campus (E-Campus) courses. without exception. The current overload tuition will be
8 assessed for such excess hours as set forth in the Oregon State University Academic Year Fee
9 Book. Tuition waivers will not be charged to colleges, employing units, departments, programs,
10 or PIs as the exemption of tuition is the responsibility of the University to honor, unless explicitly
11 outlined by the grant funding agency.
12

13 **Section 2 – Fee Remission**

14 Graduate Employees appointed at a minimum 0.23 FTE, until September 2017 when the
15 minimum FTE will become 0.3, will have 90100% of mandatory fees, as defined in the
16 Academic Year Fee Book, remitted each term, including Summer. If the building, bad debt, and
17 contingency fees exceed 10% of all mandatory fees, the University agrees to remit the total
18 amount of all other mandatory fees. The one-time Matriculation Fee and International Student
19 Orientation Fee shall also be remitted. Graduate Employees appointed at a minimum 0. 2 FTE,
20 until September 2017 when the minimum3 FTE will become 0.3, will have 100% of the
21 ECampus distance education fee remitted each term, including Summer. Ecampus tuition
22 waivers will neither be discouraged or denied by any employing units, PIs, or advisors.
23 Ecampus tuition waivers will be honored by the University and are not the responsibility of the
24 college, employing unit, department, program, or PI, unless explicitly outlined by the grant
25 funding agency.
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27 **Section 3 – SEVIS and Visa Fee RemissionReimbursement**

28 Graduate Employees who pay a SEVIS and/or visa fee shall be reimbursed upon request and
29 proof of payment unless that fee has already been paid or reimbursed by another source.
30 Beginning September 20182020, the University agrees to reimburse actual cumulative
31 expenses up to a maximum of \$500 (totalled over the duration of the employee’s enrollment at
32 OSU) in SEVIS and/or visa fees, including visa renewal fees and associated travel costs. This
33 benefit will be extended to cover a Graduate Employee’s eligible dependent or spouse/partner
34 (consistent with Article 28, Section 1) to all cumulative expenses not to exceed \$500.. To qualify
35 a Graduate Employee must meet the following criteria on or before September 2018, but is not
36 retroactive and must have:

- 37 a.) received an official Graduate Assistant offer letter (can include pre-admit letters) at or
38 prior to the time the fee was incurred; and
39 b.) be a Graduate Employee at the time the reimbursement is requested. Instructions on
40 how to obtain reimbursement will be posted on the Office of Human Resources website.
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42 **Section 4 –DACA Fee Reimbursement**

1 Graduate Employees who pay a fee for DACA, including renewal fees, shall be reimbursed
2 upon request and proof of payment for the costs of all fees. A Graduate Employee must be
3 enrolled at the time a request is made to be eligible for reimbursement.
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5 **Section 5 – Enrollment Requirement**

6 In the administration of the above policy, Graduate Employees shall be required as a term or
7 condition of employment to enroll for and maintain a minimum of twelve (12 ~~six (6)~~) graduate
8 credit hours toward the degree throughout the term. However, the Dean of the Graduate School
9 may approve undergraduate ~~Undergraduate~~ credits in a relevant program of study will qualify as
10 meeting the twelve (12 ~~six (6)~~) credit minimum. Nothing in this contract will preclude an
11 academic advisor from recommending additional hours as appropriate for the student's
12 academic program.
13

14 **Section 56 – Summer Session Enrollment**

15 Notwithstanding Section 4, during a given ~~During~~ Summer Session, Graduate Employees
16 may meet the criteria for tuition remission when enrolled for a minimum, regardless of three (3)
17 credit hours toward the degree. However, if a Graduate Employee wishes to retain their FICA
18 Student Exemption they must enroll for a minimum of five (5) credit hours ~~hour enrollment~~.
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20 **Section 67 – Establishment of Tuition**

21 Nothing in this Article shall be interpreted to restrict Oregon State University in any manner in
22 the exercise of their statutory duty to establish tuition.