

# **CONSTITUTION**

## **COALITION OF GRADUATE EMPLOYEES, AFT, AFL-CIO Local 6069**

*Last amended November 1, 2018*

### **ARTICLE I - NAME**

The organization shall be known as the Coalition of Graduate Employees, AFT, AFL-CIO, Local 6069, and may be referred to as the local, union, or federation.

### **ARTICLE II - OBJECTIVES**

**Section 1.** Organizing: Empower graduate employees at Oregon State University through advocacy and member-driven collective action.

**Section 2.** Collective Bargaining: Represent the interests and rights of Oregon State University's graduate employees through the bargaining and maintenance of a fair working contract.

**Section 3.** Community: Foster a sense of community among graduate employees from all departments and backgrounds.

**Section 4.** Education: Promote quality graduate and undergraduate education at Oregon State University and work to protect and promote the role of graduate employees and higher education workers in the delivery of quality education and research for the public.

**Section 5.** Equity and Justice: Fight all forms of bias in education employment and education delivery on the basis of race, creed, religious affiliation, sex, age, disability, body type, sexual orientation, gender identity and expression, lifestyle, political affiliation, economic status, color, ethnicity, national origin, parental status, veteran status, or other characteristics subject to discrimination.

**Section 6.** Solidarity: Promote the mutual interests of all working people through collaboration and cooperation with other people and groups on campus and beyond.

### **ARTICLE III- MEMBERSHIP**

#### **Section 1.**

(a) Employees included in any bargaining unit represented by the local, or in a unit being organized by the local, shall be eligible for Regular membership. Regular members shall be entitled to all rights and privileges in the organization.

(b) Employees who leave the bargaining unit for any reason, except supervisory status, shall be eligible for Associate membership. Associate membership is also available to Oregon State University graduate students who are excluded from the bargaining unit represented by the

local. Associate members have the same rights and privileges as Regular members, except that they may not vote on collective bargaining agreements or on questions of dues. Associate members can serve as stewards, and on caucuses and committees. Legacy union members are ex-members who have left graduate employment upon graduation or are local community members who wish to become members in solidarity. Legacy union members may not vote or participate in positions within the union, but will be welcome to attend CGE events and membership meetings.

(c) Membership shall be by application. Membership withdrawal shall be by written communication to the Secretary-Treasurer.

(d) Membership in good standing shall be defined as having paid dues in full. Members from a bargaining unit being organized by the local shall be considered in good standing, regardless of dues payment status, until a collective bargaining agreement is ratified for that unit.

**Section 2.** Supervisory personnel shall not obtain membership. Members who are promoted to positions with the rank of supervisor automatically are removed from membership on the effective date of promotion.

**Section 3.** No discrimination shall be shown toward individual members or applicants for membership on the basis of race, creed, religious affiliation, sex, age, disability, body type, sexual orientation, gender identity and expression, lifestyle, political affiliation, economic status, color, ethnicity, national origin, parental status, veteran status, or other characteristics subject to discrimination.

**Section 4.** Any member, who fails to pay dues upon dues expiration or within forty-five (45) days of the due date, shall be dropped from the rolls and their names removed from the records at the national office. The member may be reinstated upon payment of all back dues, not to exceed three months back dues, plus a reinstatement fee equal to one-half the monthly dues requirement. The Executive Council may modify, including waiving completely, the amount of the reinstatement fee and back dues.

## **ARTICLE IV – OFFICER ELECTIONS**

**Section 1.** The following officers shall be elected to the local Executive Council annually: President, Vice President of Grievances, Vice President for Communications, Vice President for Organizing, External Relations Chair, Social Activities Chair, Secretary-Treasurer, and Social Justice Chair.

**Section 2.** Membership in good standing for at least three months is required to hold office.

**Section 3.** Nominations for office shall be made at the general membership meeting held in April of each year. Notice shall be provided to each member at least fifteen (15) days prior to the meeting that nominations will be in order. Notice of the right to make nominations and of the election may be combined in one notice. Nominations shall be made from the floor. Nominees must have given their consent to be nominated and may be nominated *in absentia*.

#### **Section 4.**

(a) Election of officers shall be conducted not more than 60 days after the time of nominations, or by the end of May, whichever is earlier. Election shall be conducted by a secret ballot vote of members in good standing. At the discretion of the Executive Council, secret balloting may be conducted electronically using a secure, confidential, and verifiable system that is accessible by all union members.

(b) The candidate receiving a plurality of at least forty percent (40%) of the votes cast shall be declared elected. If the plurality of forty percent (40%) is not obtained, a run-off election of the two candidates receiving the most votes shall be held within fifteen days.

**Section 5.** A committee of three members will oversee the election. This committee will exclude nominees. It is the duty of this committee to verify membership and count and tally ballots. If in-person secret balloting is being conducted, it is the duty of this committee to set up a polling area and guard ballot boxes. If electronic secret balloting is being conducted, it is the duty of this committee to monitor and administer the electronic voting system. The Secretary-Treasurer shall keep the ballots and all other records pertaining to the election for a period of no less than one year.

**Section 6.** Officers elected to the Executive Council shall take office on July 1, upon certification of the results of the election. The term of office shall be one year.

**Section 7.** The Executive Council shall have authority to fill officer vacancies for the balance of the term.

**Section 8.** Any officer who is absent from three consecutive meetings of the Executive Council, without adequate prior notification, shall be considered to have vacated their office.

#### **ARTICLE V – OFFICER DUTIES**

**Section 1.** The President shall be the chief executive officer of the local. The President shall be an ex-officio member of all committees, sign all necessary documents, and represent the local when and where necessary. The President shall be the chief delegate to all conventions of AFT, AFT-Oregon, and Oregon AFL-CIO. The President shall make a report to the membership at least once each year summarizing the accomplishments of the local and outlining plans for the next year. The president shall be responsible for collective bargaining, including organizing bargaining committees and contract administration program of the local.

**Section 2.** The Vice President for Grievances shall handle and facilitate filing of grievances between the local and our employer. They maintain records for grievances and are the formal contact between the local and our employer. The Vice President for Grievances shall perform all the duties of President in that officer's absence and shall be next in line of succession should the office of President be vacated.

**Section 3.** The Vice President for Communications shall be responsible for the communications program of the local. The Vice President for Communications shall oversee local public relations through publications and activities. The Vice President for Communications shall be responsible for the political education of the membership.

**Section 4.** The Vice President for Organizing shall be responsible for the membership recruitment and organizing program of the local. The Vice President for Organizing shall oversee the membership service and benefit program of the local and compile resources for the training of stewards. The Vice President for Organizing shall work with the President to coordinate organizing during contract campaigns. The Vice President for Organizing shall co-facilitate over all meetings of the Steward Council. The Vice President for Organizing shall work closely with the VP for Membership on all relevant organizing activities and responsibilities towards the Steward Council.

**Section 5.** The Secretary-Treasurer shall be the custodian of the local records. The Secretary-Treasurer shall issue all notices, report all correspondence at the direction of the President, and preserve the seal and charter of the local. The Secretary-Treasurer shall record and distribute minutes from any meetings of the Executive Council, the Steward Council, and the general membership. The Secretary-Treasurer shall receive, record, and deposit all monies from dues and other sources in the name of the local. The Secretary-Treasurer shall keep the membership roll and issue delinquency notices. The Secretary-Treasurer shall forward per capita dues and current membership lists to AFT and other affiliated organizations to keep the local in good standing at all times, with special care taken to see that per capita dues through June 30 are sent to the national office no later than fifteen (15) days prior to the opening date of the national convention so that delegates from the local may be seated. The Secretary-Treasurer shall present a written report to all members once each year and keep adequate records available at all times for the Executive Council and other local committees that may have need for such records. The Secretary-Treasurer shall pay all bills authorized by the adopted budget, retaining vouchers and invoices for the bills. Expenses not authorized in the budget must be presented to the Executive Council for authorization.

**Section 6.** The External Relations Chair is responsible for building and maintaining CGE's relationship with external organizations including AFT-Oregon, the Oregon AFL-CIO, UAOSU, ASOSU, SEIU, and others. The External Relations Chair is the chief delegate to the Linn-Benton-Lincoln Central Labor Council.

**Section 7.** The Social Activities Chair works on planning and holding social events like bar/restaurant meetups, barbecues, rec sports teams, end-of-term or end-of-year functions, new member/new grad functions, and others where necessary. They also participate in the planning of general membership meetings. This position is in recognition of the importance and value of community building in growing union membership,

**Section 8.** The Social Justice Chair shall be responsible for ensuring that CGE is aware of and working on issues dealing with diversity, equity, inclusion, and social justice on the Oregon State University campuses and in our operation as a labor union. They will assist groups at CGE focusing on issues related to social justice and will be a contact for groups wishing to work with

CGE on social justice matters.

**Section 9.** The Vice President for Membership shall be responsible for meeting personally and frequently with departments to discuss union membership, stewardship, and departmental suggestions for union activities. They will assist in supervising the upkeep of membership lists and records of participation in each department, and assist departments without stewards in hosting department meetings, and act as interim steward in disseminating information to these departments. Additionally they will work with VP for Organizing to increase appointments to fill steward vacancies and encourage caucus and event involvement, and assist the VP for Grievance in efforts to educate and inform the membership on their rights and duties under the contract or requisite labor laws.

**Section 10.** All Executive Council members are authorized to sign checks on behalf of the local.

**Section 11.** A quorum of the Executive Council shall be greater than 50% of the membership of the Executive Council.

**Section 12.** Co-facilitation of meetings of the Steward Council alongside The Vice President for Organizing shall be assigned on a rotating basis among the members of the Steward Communications Committee.

## **ARTICLE VI – STEWARD ELECTIONS**

**Section 1.** Stewards shall be apportioned on the basis of one for every ten (10) eligible members, or a major fraction thereof, in good standing of each area, provided that no area shall have less than one steward. The Vice President for Organizing, no later than two weeks prior to the winter general membership meeting, shall provide to members within each area written notice of: (1) the number of stewards to which their area is entitled; (2) the formal opening of steward nominations; and (3) the date of steward elections. Stewards shall be apportioned based on the membership within each area as of the winter general membership meeting. Areas shall be defined in the Bylaws.

**Section 2.** Nominations may be submitted to the Vice President for Organizing any time during the open nomination period, which shall include the winter term general membership meeting. In order to serve as steward, a candidate must be a member in good standing.

**Section 3.** Election of stewards shall be conducted not more than forty-five (45) days from the opening of nominations, or by the end of week five of winter term, whichever is earlier. Elections shall be conducted by a secret ballot vote of members in good standing, and may be conducted electronically using a secure, confidential, and verifiable system that is accessible by all union members. All stewards shall be elected by a plurality of the votes cast. In the event of a tie, a run-off election shall be held immediately.

**Section 4.** Disputes in such elections shall be referred to the Executive Council for determination, provided that any aggrieved person may appeal to the Steward Council.

**Section 5.** Stewards shall take office Monday of week eight of spring term, upon certification of the results of the election.

**Section 6.** Stewards shall not concurrently hold any other elective office in the local, except that of delegate to an affiliate convention or to serve on the Steward Communications Committee.

**Section 7.** Stewards who are absent from three consecutive meetings of the Steward Council, without adequate prior notification, shall be considered to have vacated their office.

**Section 8.** Elections to the Steward Communications Committee (SCC) will take place in the subsequent spring term after the general steward election. Elected stewards will be able to nominate a standing steward to run for a position on the SCC. Stewards can choose to nominate themselves for the SCC. The SCC will be composed of ten (10) stewards total, with two (2) stewards being eligible to represent the SCC for their respective cluster. Nominated stewards will be elected by a majority votes of the Steward Council based on the respective cluster in which they are running for a position on the SCC.

## **ARTICLE VII – STEWARD DUTIES**

**Section 1.** Stewards shall attend all regular and special meetings of the Steward Council and any other meetings they are requested to attend.

**Section 2.** Stewards must report to and receive information from the members in their area.

**Section 3.** Stewards shall convene informal meetings of local members in their area to consider union matters and for social purposes.

**Section 4.** Stewards shall be responsible for the distribution of all information from the local to members in their area.

**Section 5.** Stewards shall be responsible for the union bulletin board in their area.

**Section 6.** Stewards shall be responsible for recruitment of new members.

**Section 7.** Elected stewards, in coordination with the Vice President for Grievances, may be responsible for assisting members in processing grievances and for representing them (if requested) in any grievance meetings. Stewards shall forward copies of all grievances and related material to the local.

**Section 8.** To account for the increase in scale of our union and its steward structure, an annually elected committee of ten (10) stewards will be tasked to serve on the Steward Communications Committee (SCC). This committee will be responsible for facilitating Steward Council meetings by creating meeting agendas, arranging for food preparation, and presiding over the meetings on a rotational basis among members of the SCC. The

SCC will also be tasked with disseminating information and keeping all other stewards updated with union activities and news. The election of the SCC will take place in spring term, in conjunction with the election of Executive Council officers.

All departments eligible for steward representation will be divided into five (5) cluster groups which will be labeled the red, blue, yellow, green, and purple clusters. The composition of these cluster groups shall be as follows:

**Red:** Electrical Engineering & Computer Science, Mathematics, Mechanical, Industrial, and Manufacturing Engineering, Nuclear Science and Engineering, & Statistics

**Blue:** Applied Anthropology, College Student Services Administration, Education, Environmental Arts & Humanities, Human Development & Family Science, Psychological Sciences, Public Policy, School of History, Philosophy, & Religion, School of Writing, Literature, and Film, & Women, Gender & Sexuality Studies.

**Green:** Biochemistry & Biophysics, Business Administration, Design & Human Environment, Environmental & Molecular Toxicology, Environmental Sciences, Forest Ecosystems & Society, Forest Engineering, Resources, & Management, Integrative Biology, Microbiology, Pharmacy, Physics, Public Health, Wood Science

**Yellow:** Biological & Ecological Engineering, Chemical, Biological, & Environmental Engineering, Chemistry, Civil & Construction Engineering, Materials Science, Water Resources

**Purple:** Animal & Rangeland Sciences, Applied Economics, Botany & Plant Pathology, College of Earth, Ocean, & Atmospheric Sciences, Crop & Soil Science, Fisheries & Wildlife, Food Science, Horticulture, Speech Communication, Veterinary Sciences

Each cluster will be represented by two (2) stewards elected to the Steward Communications Committee.

## **ARTICLE VIII - OFFICER, STEWARD, & MEMBER REMOVAL**

**Section 1.** An elected officer or steward may be removed from office for specific cause, which may include, but is not limited to: failure to perform duties as provided in the Constitution and Bylaws, violation of the Constitution and Bylaws, misconduct, or participation in illegal acts.

(a) Removal shall be by resolution adopted by a majority roll-call vote of the Executive Council and approved by two-thirds (2/3) roll-call vote of the Steward Council. Consideration for removal may come from charges raised by two or more officers, or by a petition presented to the Executive Council and signed by at least twenty (20) percent of the membership requesting removal. In the case of a petition, the Executive Council shall verify that the signatures are of members in good standing at the time of their signing. The petitioners must designate not more than three (3) representatives from among the signers who must attend the Executive Council meeting when the petition is considered to present their charges, otherwise the petition will not be considered.

(b) The specific charges will be presented to the officer or steward before the Executive Council meeting in which they are to be considered. Steward Council consideration of the resolution for removal will be at its meeting immediately following the adoption of the resolution by the Executive Council. On adoption of a resolution for removal, the Executive Council shall provide the officer or steward an opportunity to submit a written resignation before consideration of the resolution for removal by the Steward Council. Upon resignation, the Steward Council will not consider the resolution for removal.

(c) Removal will be effective upon approval of a resolution for removal by the Steward Council.

(d) Removal may be appealed to the next regular general membership meeting or a special meeting called by the President for consideration of the appeal. The officers initially raising the charges will be responsible for presentation of the charges to the membership. Where the action of the Executive Council is based on a petition from the membership, the Vice President for Grievances will be responsible for presentation of the charges to the membership unless the Vice President for Grievances is the subject of the recall. In this instance, the President will hold these responsibilities.

(e) A majority vote of the members in good standing voting at such a meeting will be required to uphold removal. The Secretary-Treasurer will conduct the election and certify the results unless the Secretary-Treasurer is the subject of the recall. In this instance, the President will hold these responsibilities. The result of the vote shall be published.

**Section 2.** The voters eligible to vote for removal will be restricted to those voters normally eligible to vote in an election for that position.

**Section 3.** The officer or steward subject to removal will be provided an opportunity to be heard before any vote on removal by the Executive Council, the Steward Council, or the membership and shall be entitled to representation at any meeting at which the charges will be considered.

**Section 4.** Union members who espouse rhetoric which discriminates or serves to politically subjugate based on the identity categories outlined in Article III, Section 3 may be removed from union membership, as this behavior does not align with CGE values of equality and solidarity between all members. The procedure for removal will follow the protocol outlined above.

## **ARTICLE IX - COMMITTEES AND CAUCUSES**

**Section 1.** The Executive Council, the Steward Council, and the membership may establish committees and caucuses as necessary from time to time as needed.

**Section 2.** Creation, composition, duties, and responsibilities of any standing committee or caucus shall be through Bylaws adopted by the union.

## **ARTICLE X - EXECUTIVE COUNCIL**



**Section 1.** The Executive Council of this local shall consist of the elected officers.

**Section 2.** The Executive Council shall administer the policy of this local as set by the Steward Council and the membership at regular meetings. It shall have the power to act for the good of the union between meetings of the Steward Council or the membership where the Steward Council or the membership cannot set the policy.

**Section 3.** The chairperson of the Executive Council shall be the President of the local.

**Section 4.** The time and place of Executive Council meetings shall be set by the Executive Council as specified in the Bylaws and announced in advance to the membership.

**Section 5.** The Executive Council shall have the power to employ personnel on any basis as determined by the needs and finances of the union, and shall have the authority to set wages, salaries, benefits, expenses, and all personnel and employment policies.

**Section 6.** The Executive Council shall have the power to produce and adopt an annual budget; to make contracts and incur liabilities which may be appropriate to enable it to accomplish any or all of its purposes; to borrow money for union purposes at such rates or interest and terms and conditions as they may deem appropriate; to issue notes, bonds, and other obligations; and to secure any of its obligations by mortgage, pledge, or deed of trust of all or any of its property and income.

**Section 7.** The Executive Council shall report its activities at each regular Steward Council and membership meeting.

## **Article XI - STEWARD COUNCIL**

**Section 1.** Subject to the final authority of the membership, the general governing body of the union shall be a Steward Council, the members of which shall be members of the union in good standing, elected by vote of the members from their area.

### **Section 2.**

(a) The Steward Council shall formulate the policies of the union, shall consider and act upon any matter that it regards as pertinent to the purposes and activities of the union, and shall have the power to adopt, amend, or rescind actions of the Executive Council and the President.

(b) At each regular meeting of the Steward Council, it shall hear and, at its discretion, act upon reports from officers of the union, from the Executive Council, from union committees and caucuses, except committees of the Executive Council, and from any other source whose presentation is duly authorized. The Steward Council shall also hear, and may act upon, pertinent matters brought by any Steward Council member.

(c) The Executive Council shall have authority to fill any vacancies in the Steward Council, subject to approval by the Steward Council at its next regular meeting. Members from areas

without vacancies on the Steward Council may also request to be appointed to the Steward Council. The Executive Council shall inform the membership of an area of the request before making appointments to the Steward Council. Appointed stewards shall have all of the duties outlined in Article VII except that of representing members in grievances. All the duties and rights of an elected steward shall be granted to any steward appointed to replace an elected steward who cannot complete the term of office, except as limited in Article XV of this Constitution. The Executive Council will consult with the area in question before appointing a steward to a newly vacated Steward Council seat. Where possible, the Executive Council will conduct an election to replace stewards in areas with new vacancies.

(d) The Steward Council may establish committees and caucuses as it deems necessary.

### **Section 3.**

(a) The Steward Council shall meet at least six times per year at a time and place specified in the Bylaws. Regular meetings of the Steward Council may be cancelled by the Executive Council when there is no business for consideration by the Steward Council.

(b) The meetings of the Steward Council shall be co-facilitated by the Vice President for Organizing of the local. The members of the Executive Council shall be ex-officio voting members of the Steward Council.

(c) Any steward at any regular meeting of the Steward Council may bring to the floor any matter that is relevant to the purposes of the union. If the Steward Council so desires, it may immediately refer the matter to an appropriate committee, which shall bring a report to the next regular meeting of the Steward Council.

(d) A quorum for a meeting of the Steward Council shall consist of fifteen (15) members of the Steward Council.

## **ARTICLE XII - MEMBERSHIP MEETINGS**

**Section 1.** The time and place of membership meetings shall be fixed by the Bylaws adopted by the local.

**Section 2.** There shall be at least three membership meetings per year.

**Section 3.** A quorum shall consist of thirty (30) members in good standing, including at least one officer.

**Section 4.** The membership meeting shall be the highest level of governance in the local.

## **ARTICLE XIII - FINANCE**

**Section 1.** Regular dues shall be fixed by the Bylaws adopted by the local.

**Section 2.** The local may obtain additional finances through grants, donations, contributions,

or other funding activities.

**Section 3.** A budget shall be produced yearly following officer elections and prior to July 1.

#### **ARTICLE XIV - AFFILIATIONS**

**Section 1.** The local shall maintain affiliation with and, whenever possible, send delegates to the following organizations: the American Federation of Teachers, the American Federation of Teachers-Oregon, the Oregon AFL-CIO, and the Linn-Benton-Lincoln Central Labor Council.

**Section 2.** All delegates and alternates to the above organizations, except those designated as a duty of their office, shall be elected according to the procedures for election described in Article IV, Sections 3, 4, and 5 of this Constitution, except for the scheduling of elections and determination of who is elected.

**Section 3.** The number of delegates and alternates to be sent to the above organizations, notwithstanding the number to which the local is entitled, must be determined by the Executive Council in advance of the election for those delegates and alternates.

**Section 4.** The elections for delegates and alternates to the conventions of the American Federation of Teachers, the American Federation of Teachers-Oregon, and the Oregon AFL-CIO may be scheduled after the date of the convention is known, but not more than one year prior to the start of convention, and not later than the time required to forward credentials to the convention authorities. The election for delegates and alternates to the Linn-Benton-Lincoln Central Labor Council, if the Executive Council has determined that additional delegates or alternates will be sent, will be scheduled for the regular April general membership meeting.

**Section 5.** Candidates for delegates and alternates will be ranked according to the number of votes received. The highest ranked candidates will be delegates, the next highest ranked candidates will be alternates, according to the number of delegates and alternates previously determined by the Executive Council.

**Section 6.** The local President and Secretary-Treasurer shall certify the election and forward the credentials of all delegates and alternates to the convention authorities as soon as possible, but not later than the time required by the authorities before the convening of the convention.

**Section 7.** The delegates and alternates will work with the Secretary-Treasurer to make sure that affiliation per capita through the two months immediately preceding convention has been sent to the affiliate office at

least fifteen (15) days before the convening of the convention.

**Section 8.** A report by the delegates shall be provided to the Executive Council on meetings attended.

**Section 9.** Every reasonable effort shall be made by the local to pay for legitimate expenses incurred by delegates to attend meetings and conventions of affiliated organizations.

**Section 10.** The local, to the best of its ability, shall be active in the affairs of affiliated organizations.

**Section 11.** Delegates to affiliated organizations shall be members in good standing at the time of their election through their term of service.

## **ARTICLE XV - RULES OF ORDER**

**Section 1.** The Executive Council, Steward Council, general membership meetings, and committee meetings of the local shall primarily use a consensus-based process in making all decisions.

**Section 2.** Where consensus cannot be reached, the body shall revert to Robert's Rules of Order at a three quarters (3/4) vote.

**Section 3.** Only elected stewards shall act as voting members of the Steward Council under Robert's Rules of Order. Elected and appointed stewards shall participate equally in all consensus-based decision making processes.

**Section 4.** Robert's Rules of Order Newly Revised shall govern in all cases not covered by this Constitution or by the Bylaws of this local.

## **ARTICLE XVI - AMENDMENT**

**Section 1.** This Constitution may be amended by a three-fourths (3/4) vote of those voting at a regular membership meeting.

**Section 2.** The proposed amendment shall be submitted to the members by the Executive Council at least four weeks in advance of the meeting at which the vote is scheduled. Proposed amendments to be submitted to the members include:

(a) any amendment that is submitted to the President at least six weeks in advance of the meeting at which the vote is scheduled, and that has been signed by at least ten (10) members in good standing;

(b) any amendment approved by the Executive Council for submission.

**Section 3.** The same amendment may not be introduced more than once in a six month period.

## **ARTICLE XVII - AVAILABILITY OF CONSTITUTION**

**Section 1.** Three copies of this Constitution and any Bylaws, and all future amendments, shall be submitted to the national office of the American Federation of Teachers. One copy of this Constitution, and all future amendments, shall be submitted to AFT-Oregon.

**Section 2.** Copies of this Constitution shall be made available to other affiliated organizations upon request.

**Section 3.** Copies of this Constitution shall be available to any member in good standing of the local upon request to the Secretary-Treasurer.

**BYLAWS**  
**COALITION OF GRADUATE EMPLOYEES, AFT, AFL-**  
**CIO Local 6069**

*Last amended November 1, 2018*

**ARTICLE I – DUES**

**Section 1.** The monthly dues for Regular members shall be two percent (2.0%) of monthly gross income. Monthly dues for Associate members shall be ten (10.00) dollars. Monthly dues for Legacy members shall be either five (5.00), ten (10.00), twenty-five (25.00), or fifty (50.00) dollars at the discretion of the Legacy member. These amounts will only be adjusted by any pass through of affiliation fees.

**Section 2.** The dues year shall be from July 1 through June 30. Dues payment is due on the first of the month for that month. Payment shall be to the Treasurer of the local.

**ARTICLE II - FINANCES**

**Section 1.** The fiscal year shall be July 1 through June 30.

**Section 2.** Two signatures shall be required on all checks and payments issued by the local.

**Section 3.** There shall be an annual audit or audit review of the funds of the local at the conclusion of each fiscal year.

**ARTICLE III - MEETINGS**

**Section 1.** The regular membership meetings of this local shall be at least three times per year. The Executive Council may schedule other regular meetings at other times as may be needed. Regular meetings will be at a time and place scheduled by the Executive Council. The Executive Council by majority vote, or by petition of twenty-five (25) members in good standing, may call a special meeting with one week notice to the members. The agenda for a special meeting will be limited to the specific subject or purpose for which the meeting was called.

**Section 2.** The Executive Council shall meet at least once each month, excluding the months of July and August, throughout the year. It shall meet at least once during the three months from June through August. It may also meet at such other times as it may determine. All meetings of the Executive Council shall be open and announced to all members.

**Section 3.** The Steward Council shall meet at least twice per term, excluding summer term. It may also meet in a special meeting called by the President, by the Executive Council by majority vote, or by stewards by petition of twenty-five percent (25%), with one-week notice to stewards and officers. The agenda for a special meeting will be limited to the specific subject

for which the meeting was called, and no other business may be transacted except by unanimous consent. All meetings of the Steward Council shall be open and announced to all members.

#### **ARTICLE IV - STEWARDS**

**Section 1.** Areas for steward representation shall include all departments and programs in which graduate assistants are employed. A current list of areas shall be available to members and shall be published on the local's website.

**Section 2.** The Executive Council shall have the authority to designate the number of areas which stewards represent and may increase or decrease the number, according to the needs of the local. For the purpose of steward elections, the Executive Council shall circulate a list of defined areas to the membership no later than week one of spring term. Members may appeal the definition of areas to the Executive Council.

#### **ARTICLE V - STANDING COMMITTEES AND CAUCUSES**

##### **Section 1.** *Appointments*

(a) Standing Committees shall be composed of members of the local and shall be appointed by the Executive

Council except as otherwise specified in the Constitution or Bylaws.

(b) Chairpersons of the Standing Committees shall be designated at the time of committee appointments by the

Executive Council unless otherwise specified in the Constitution or Bylaws.

(c) Whenever a new committee is added in these Bylaws, initial appointments to the new committee shall be made within thirty (30) days from the effective date of the amendment, even though the description of the committee may say the regular appointments are to be made at another time. The appointees shall serve a term through the end of what otherwise would be a normal term, and the regular appointment cycle will take place.

(d) These provisions will apply similarly for standing caucuses.

##### **Section 2.** *Duties*

(a) Standing Committees shall assume duties assigned by the Executive Council.

(b) Standing committees shall annually submit a written report and other reports as directed by the Executive

Council.

(c) Standing Committees may form subcommittees as needed.

**Section 3.** *Finance Committee.* The committee shall have at least three members in good standing, one of whom shall be the Secretary- Treasurer. Duties of the committee shall include but not be limited to recommendation to the Executive Council of an annual budget, of auditors for the annual audit, and of other items referred for recommendation.

**Section 4. *Constitution and Bylaws Committee.***

(a) The committee shall be at least one officer and two non-officer members in good standing appointed by the Executive Council.

(b) The committee shall convene at least once per year. (c) Duties of the committee shall be to:

- i. review proposed amendments to the Constitution and Bylaws to assure their conformity with requirements of affiliates or applicable labor laws;
- ii. recommend actions to reconcile actual practices with the requirements of the Constitution and Bylaws;

(d) The committee may initiate proposed amendments. Its review of proposed amendments will be reported to the Executive Council.

(e) Members may bring proposed amendments before the committee for consideration.

**Section 5. *Bargaining Committee.*** There shall be a Local Bargaining Committee. One of the members of the committee shall be the Vice-President for Collective Bargaining, who shall be the chair. The duties of the Bargaining Committee shall be to represent and to negotiate for the local in all negotiations on collective bargaining matters.

**Section 6. *Committee on Political-and Social Education.*** A Committee on Political-and Social Education will hold regular internal union education sessions on social, political, and environmental topics in order to deepen our union's understanding of interlocking forms of oppression and how they operate within capitalism. The committee shall be at least three (3) members. One of the members shall be the-Social Justice Chair, who shall be the committee chair.

**Section 7. *Women of Color Caucus.*** The Women of Color Caucus (WoCC) aims to celebrate, empower, and advocate for women of color at Oregon State University (OSU) by focusing on the professional development of women of color in all disciplines to enable them to become successful contributors to their field. This mission will be accomplished by providing support, community, and resources for women of color at OSU, while enriching OSU with the contributions of often silenced people. WoCC seeks to center issues, knowledge, and experiences of women of color, and provide a safe space to build meaningful connections, and support the advancement of women of color. WoCC will seek to pursue changes in institutional policy that will safeguard the rights and affirm the identities of women of color at Oregon State University, regardless of whether they are graduate students, employees, or union members. WoCC has an open membership policy, and invites people of all backgrounds who encourage and support the advancement of women of color in higher education, to become members and to help in our work towards an inclusive community. In addition to general members, the WoCC will consist of at least one officer from the Executive Council to serve as a general note-taker and point-person for budgetary



considerations.

**Section 8. *Pride Caucus.*** The Pride caucus is open to all union members who identify as LGBTQIA+. This includes, but is not limited to, people who identify as lesbian, gay, bisexual, pansexual, transgender, queer, genderqueer, gender nonconforming, agender, genderfluid, intersex, Two Spirit, asexual, aromantic, and demiromantic. We seek to pursue changes in institutional policy that will safeguard the rights and affirm the identities of people who identify as part of the LGBTQIA+ community at Oregon State University, regardless of whether they are graduate students, employees, or union members. In addition to general members, the Pride Caucus will consist of at least one officer from the Executive Council to serve as a general note-taker and point-person for budgetary considerations. All union members are encouraged to attend and observe meetings; however, we aim to amplify the voices of those with lived experiences pertaining to our policy goals.

**Section 9. *Working Parents Caucus.*** The *Working Parents Caucus* advocates for the needs of student and grad employee parents as an important part of the union's efforts, bringing family issues into bargaining, organizing, and advocacy campaigns. Bargaining for specific contract language regarding access to child care shall be the issue of focus, as well as other issues of particular interest to working parents, including but not limited to maternity/paternity leave, and Breastfeeding/Lactation Rooms. The *Working Parents Caucus* shall also advocate for issues facing, but not necessarily unique to, working parents such as affordable health insurance, and family medical leave, as necessary. In addition to general members, the Working Parents Caucus will consist of at least one officer from the Executive Council to serve as a general note-taker and point-person for budgetary considerations

**Section 10. *CGE Housing Caucus.*** The CGE Housing Caucus is open to all eligible members, Associate and Legacy members included. In addition to general members, the Housing Caucus will consist of at least one officer from the Executive Council to serve as a general note-taker and point-person for budgetary considerations. The CGE Housing Caucus will dedicate its activities to secure affordable and quality housing for all graduate student workers at OSU. Among its objective, the caucus will strive toward securing a housing trust for costs related to housing, advocating for stronger rights for tenants in the local area, and stimulating the development of housing cooperatives in the local area. The CGE Housing Caucus will also work to make strategic partnerships with other housing advocacy groups including, but not limited to, the North American Students of Cooperation (NASCO) and Tenants United.

**Section 11. *Anti-Bullying Caucus.*** The CGE Anti-Bullying Caucus is open to all graduate students, regardless of current CGE membership status. In addition to general members, the Anti-Bullying Caucus will consist of at least one officer from the Executive Council to serve as a general note-taker and point-person for budgetary considerations. The Anti-Bullying Caucus dedicates itself to listening to and supporting graduate students who have been bullied by their advisors, OSU administrators, peers, or other party. Secondly, this caucus works to stop bullying at OSU. Changing the culture of bullying at OSU will be accomplished by both top-down (ex. working with OSU to establish consequences for bullying) and bottom-up (ex. marching to demand that the culture change) actions. Additionally, the caucus will work to develop and provide resources to graduate students to stop bullying as they experience or witness it.

## **ARTICLE VI - COLLECTIVE BARGAINING**

**Section 1.** Prior to both full contract and reopener negotiations, the Bargaining Committee will develop a bargaining platform of issues to be advanced in bargaining. This platform will be discussed at a general membership meeting. Bargaining may not proceed until the bargaining platform is ratified by the membership covered by the agreement. Ratification may occur in any manner specified by the Executive Council, and may include consensus or a successful motion to ratify at a general membership meeting.

**Section 2.** Tentative agreements reached between the union and the employer shall be subject to vote for ratification by the membership covered by that agreement. Ratification shall be by secret ballot majority vote of those voting at a special membership meeting called for consideration of the tentative agreement. Alternatively, the ratification vote may be conducted electronically using a secure, confidential, and verifiable system that is accessible by all union members, provided that a special membership meeting is still called for consideration of the tentative agreement. Consideration and/or vote may be taken at a regular membership meeting whenever a tentative agreement is reached not more than five days before a scheduled, regular meeting.

## **ARTICLE VII - STRIKES**

The membership, on the request and recommendation of the Bargaining Committee or the Executive Council, may authorize the union to call a strike. The recommendation to strike shall be presented to the membership at a general membership meeting. A strike authorization vote shall be conducted over at least ten (10) days to provide maximum opportunity for participation. Details of the voting procedure shall be established by the Executive Council. The vote of each member voting will be recorded. Strike authorization shall require that at least 30% of the regular membership cast a vote with at least three fourths (3/4) of the votes cast in support of a strike.

## **ARTICLE VIII – AMENDMENT**

**Section 1.** These Bylaws may be amended by a majority vote of those voting at a regular membership meeting, except where the amendment relates to a bylaw which itself requires more than a majority vote, in which case the same vote will be required for adoption.

**Section 2.** The proposed amendment shall be submitted to the members by the same procedure as in Article XVI, Section 2 of the Constitution.

**Section 3.** The same amendment may not be introduced more than once in a three-month period.